



HEAD OFFICE – SUPPLY CHAIN MANAGEMENT

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BID NOTICE

Bidders are invited for the bid listed here under:

Description	Closing Date & Time
RFQ-25/26-0035- Request for quotations to appoint a service provider for Renewal of 20 Licenses for Fresh service IT SERVICE MANAGEMENT (ITSM)	4th September 2025 at 11H00

The minimum specification requirements are detailed in the bid documentation. Bid Documents are available from **22nd August 2025** on the departmental website (www.ecdsd.gov.za); alternatively hard copies can be collected between 08H00 and 16H00 at the offices of the Department of Social Development, Supply Chain Management Unit, Room G5, **Albertina Sisulu House, 7 Beatrice Street, King William's Town.**

No late, emailed, telegraphic or faxed bids/quotations will be accepted for consideration. **It is the responsibility of the bidder to ensure that the bid is in the bid box before the closing time, even if the bid was submitted through courier or other services.** The lowest priced or only quotation will not necessarily be accepted. The Department reserves the right to accept or reject any quotation. The adjudication process will be in line with the PPPFA guidelines.

Completed bid documents in a sealed envelope with the relevant bid number nature of the service required and the closing date must be deposited into the tender box situated next to the security desk at **Albertina Sisulu House, Beatrice Street** not later than 11H00 on the closing date.

In the event that the building is not accessible on the closing date, the next business day on which the building is accessible will automatically be the closing date.

For Questions pertaining to completion of bid document please contact:

Ms N. Ngalwana 071 886 2748, Mr M Vukubi at 082 7799347.

For Technical specification please contact:

Mr L Krune :082 729 6594-

Mr V Dlova
Director: Supply Chain Management

22/08/25

Date